

14 March 1975

MEMORANDUM FOR THE RECORD

SUBJECT: Preparation of Responses to OMB's "Allowance" Letter  
dtd 30 Jan 75 and Commissioner Hampton's memo to  
Agency Heads dtd 7 Feb 75

The Office of Personnel is charged with preparation of a response to Hampton's memo of 7 Feb 1975 and portions of the Agency response to Roy Ash's letter to Mr. Colby dated 30 Jan 1975.

A. Re: Response to Hampton's Memorandum

Jack Blake advised D/Pers on 19 Feb 75 that in response to Hampton's memo we advise him that we are responding to OMB in regards to Agency actions aimed at reducing personnel costs. Plans and Control has been charged by D/Pers to prepare such a response to the CSC by 25 April 1975 (due to DD/A 1 May and to the CSC by 15 May).

B. Re: Response to Roy Ash's Letter of 30 January 1975

There are portions of the response to Ash's letter which OP is to prepare for inclusion in the official response -- which I assume will be handled by O/Compt. Plans and Control has been charged with the action on preparation of a response to the paragraph on page 2 beginning with "The President has asked your help, etc, etc." Jack Blake's memo to D/Pers dated 19 Feb 75 gives guidance on input for the response. [redacted] is supposed to give us some input relative to recruitment at the GS-05 level. Our deadline to D/Pers is 25 April 1975. The requirements cited on page three, re the CIARDS system has a due date of 1 April 1975. This response has already been completed by [redacted]

[redacted]  
Deputy Director of Personnel  
for Plans and Control